Implementing the Pyramid Model Community-Wide: Benchmarks of Quality

Critical Elements	Benchmarks of Quality	Elements in Place (Check one)		
		Not in Place 0	Needs Improvement 1	In Place 2
Leadership Team	1. Team has broad representation from a range of stakeholders and program agencies (special education, early childhood education, families, child care, mental health, etc).			
	2. Team has established a clear mission/purpose. The team purpose or mission statement is written. Team members are able to clearly communicate the purpose of the leadership team.			
	3. Team develops an implementation plan that includes all critical elements. A written implementation plan guides the work of the team. The team reviews the plan and updates their progress at each meeting. Action steps are identified to ensure achievement of the goals.			
	4. Team reviews and revises the plan at least annually.			
Coordination	5. A team member has been identified as the Pyramid Model Community Coordinator (i.e., lead contact) for all Pyramid Model adoption efforts within your community.			
Funding	6. Funding sources to cover activities for at least three years can be identified.			
	7. Participating programs commit to cover costs of staff time, supporting materials, and other expenses.			

		Elements in Place (Check one)		
		Not in Place **0**	**Needs Improvement** **1**	**In Place** **2**
Communication & Visibility	8. Leadership team develops an awareness presentation to recruit programs, schools, and childcare centers.			
	9. Dissemination strategies are identified & implemented to ensure that stakeholders are kept aware of activities & accomplishments (e.g., website, newsletter, conferences).			
	10. Leadership team provides update on the process and data on the outcomes to program staff on a regular basis.			
Administrative Support	11. Child social – emotional/behavior is one of the top five goals for the program, coalition, community, or district.			
	12. Team has administrative support from the community. Program or district administrators attend meetings and trainings, are active in problem-solving to ensure the success of the initiative, and are visibly supportive of the adoption of the model.			
	13. Leadership team reports to the administrative unit(s) at least annually on the activities & outcomes related to child behavior goal(s).			
	14. PW-Pyramid Model adoption policy statement developed & endorsed.			
	15. Participating schools/programs/centers accept requirements to participate (e.g., sign written agreement, MOU etc).			

| | | Elements in Place (Check one) | | |
		Not in Place 0	Needs Improvement 1	In Place 2
Implementation Sites	16. Team establishes recruitment and acceptance criteria for programs participating in the initiative.			
	17. Community has identified the centers, schools, or programs that can be used as implementation sites.			
	18. Centers, schools or programs are recruited into initiative annually.			
Family Involvement	19. The leadership team has family-systems representation.			
	20. Training opportunities are developed for families.			
	21. Multiple mechanisms for communicating with families about the initiative are developed.			
Professional Development	22. Leadership team has established a network or cadre of trainers to build & sustain program-wide adoption of the Pyramid and Pyramid Model practices.			
	23. Training capacity includes providing ongoing training opportunities for training practitioners (Pyramid Model practices), training coaches who work directly with practitioners in the implementation of practices, training behavior specialists who can guide the tertiary behavior support process, and training program-wide leadership teams in the adoption/implementation process.			
	24. Opportunities for refresher trainings for existing teams and networking with peers are established.			

		Elements in Place (Check one)		
		Not in Place **0**	**Needs Improve ment** **1**	**In Place** **2**
Ongoing Support and Technical Assistance	25. A plan for providing ongoing, onsite technical assistance on the adoption of the Pyramid Model is developed and implemented.			
	26. Mentor/coaches to facilitate program-wide adoption of the Pyramid Model are identified and trained.			
	27. A mentor/coach is available to meet at least monthly with each emerging program team (emerging teams are teams that have not met the implementation criteria), and at least quarterly with established teams.			
	28. Leadership team identifies staff or resources to support the development of behavior support plans for persistent challenging behavior.			
Evaluation	29. Leadership team has developed evaluation process for assessing a) extent to which teams are implementing program-wide adoption, b) impact of program-wide adoption on child outcomes, & c) extent to which the leadership team's action plan is implemented.			
	30. Program-based information systems (e.g., data collection tools & evaluation processes) are in place.			
	31. Process is identified for participating programs to enter and summarize data.			
	32. Action plan is updated/revised as needed based on the ongoing data-based outcomes.			
	33. Team provides dissemination, celebration & acknowledgement of outcomes & accomplishments at least quarterly.			

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